FULL CONCIERGE SERVICE FOR YOUR FINANCIAL COMMUNICATION IN A SERENE ENVIRONMENT



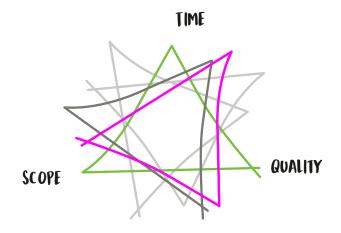
AT A GLANCE

FOUNDED IN 2006 BASED IN
LUXEMBOURG FINANCIAL DOCUMENT
MANAGEMENT FOR 512 FUNDS AND
SUB-FUNDS WITH AUM +80 BILLION US\$
DISTRIBUTED TO 37 COUNTRIES

OUR TEAM

Prisma is committed to producing high quality documents for the fund industry such as financial accounts, prospectuses, and shareholder mailings in a hassle free and timely manner.

We are an agile team of professionals, executing each project on time and on budget. Through excellent background knowledge and by integrating into each client's team, we take away the worries and prove that we can be trusted with all kinds of projects.



OUR VALUES

In everything we do, we are guided by the fair values of Flexibility, Adaptability, Integrity and Reliability.

- FLEXIBILITY We are open-minded and ready to take on any challenges and turn them around within the requested timeline.
- ADAPTABILITY By continuously improving our processes, we adapt ourselves quickly and efficiently to the latest technological advances in financial services.
- INTEGRITY We build collaborative relationships based on trust, respect and ethical behaviour.
- RELIABILTY We know the market and offer reliable solutions, complying with legislations and regulations.

OUR DOCUMENTS AND PROCESSES

FINANCIAL DOCUMENTS

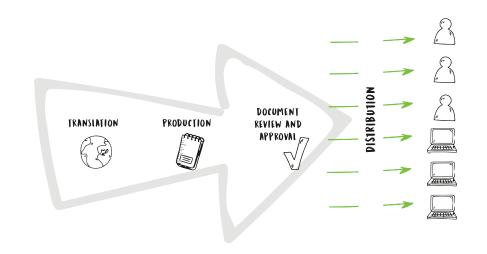
- Prospectuses Shareholder Notices UCITS KIIDs PRIIP KIDs EMT, EPT, CEPT Application Forms Articles of Association Account Opening Forms
- ISIN Fund Code Sheet Distribution Agreements Switch and Conversion Forms
- Factsheets General Terms and Conditions

EGM, AGM, PROXY VOTING

- Shareholder Mailing production Annual General Meetings (AGM), Extraordinary General Meetings (EGM) Electronic and traditional hard copy mailing
- Personalisation of documents Fulfilment

FINANCIAL REPORTING

■ UCITS and AIF reports ■ Audited annual reports, interim reports, quarterly and monthly reports ■ Direct liaison with administrators for source data ■ Semi-automated production of multi-lingual financial report and accounts ■ Advice and guidance on layout ■ Full respect of corporate branding



OUR SERVICES

Language and Translation Services

- Financial translations and proof reading Localisation, Copywriting and Transcreation
- Marketing communication and translations
 Network of qualified proven translators
- All European and Western languages, most Asian and Middle East languages
- · Glossary compilation
- Sworn / certified translations
- · Thorough quality control procedures

Project Organisation

Experienced dedicated PM teams
 Full understanding of our clients'
 objectives and products
 Support with client specific service
 requirements
 Initial planning and guidance throughout

- the lifecycle of a project

 Organisation of all services with all related parties
 Translators, typesetters, proofreaders, printers
- Fund administrators, auditors, Transfer Agent, local offices and legal counsels
 Respect of budget and deliverables

Document Production

Experienced and qualified team
 Typesetting and (semi) automated productions
 Quality and version control
 Proof production management

| Plackly light conversion and backmarking

- Quainty and version control - Proof production management - Blacklining, conversion and bookmarking - Multiple PDF formats

Document Management

Secure document management solution Board pack solution

Marketing Support and Communication

Website creation and maintenance
 Creation of PowerPoint presentations
 Press notices

Prospectus Distribution Support

- · Fund Prospectus production
- · Support with document filing
- Advice and guidance on translation
- Tailor-made documents per jurisdiction
 Direct liaison with local offices and legal
- Maintenance of registration matrix
 Dissemination and distribution of final
- Thorough quality control procedures

For more information: Prisma S.A., Phone +352 434 889-1, prisma@prisma.lu, www.prisma.lu